



**Board of Directors Meeting**

**January 25, 2021**

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**MINUTES**

**I. WELCOME /CALL TO ORDER**

**NOTE: MEETING CONDUCTED VIA ZOOM**

Meeting Called to order at 6:15PM by President Antonette

Board: Ron Antonette, Mark Hardison, Kathy Fishkin, Trina Schoonmaker, & David Zanatta

Staff: Trinka Rowsell - Executive Director, Randy Zarn – Administrative Assistant

Guest: PRM Director Brent Dennis,

Excused: None

Absent: Lillian Parker

**II. WARM UP**

A. What are you looking forward to in 2021?

Discussion by Board included vaccination for Covid-19, dining out, travel, and return to normalcy

**III. ADMINISTRATIVE BUSINESS - Approval of Consent Agenda**

A. Approval of Minutes – Regular Meeting December 21, 2020

Motion was made and seconded to approve items A & B from Consent Agenda (Zanatta, Schoonmaker) 5-0

**IV. PRM DIRECTOR UPDATE**

PRM Director Dennis provided Board with a written summary of Department highlights for month of December

COVID-19 - PRM has experienced an unfortunate surge in Covid-19 cases, staff are scheduled to be vaccinated in March, other than those members associated with senior meals distribution who were offered shots in January. Unfortunately a PRM staff member was a recent fatality due to Covid-19

Sunnyside Cemetery – Sunnyside Cemetery (adjacent to Municipal Cemetery, & Willow Springs Park), transfer of property to city was completed in January

PRM Capital Projects – El Dorado Park renovations to Duck Pond, and installation of synthetic soccer field moving forward as both projects approved

Mobile RECESS & Learning Hubs – Mobile RECESS operating since October at ten sites are continuing through end of February, Learning Hubs operational to provide academic support, internet access, sports, fitness and safe after school activities at Houghton, McBride, Orizaba, and Veterans Parks weekdays from 7:30Am-5:00PM also funded thru February 28, 2021

Conservation Corps Partnership – Conservation Corp has received funding for 400 trees in West Long Beach

Furloughs – Furloughs continue for PRM with no complaints. Citywide savings from program is \$11 million towards \$30 million operating deficit for FY/21

Discussion by Director Dennis and Board regarding demolition of old City Hall and development of Lincoln Park, and reestablishment of Memorial Tree Program

## **V. EXECUTIVE DIRECTOR UPDATE**

Executive Director Rowsell reported on the following:

QuickBooks is reconciled through November 30, 2020

Distributed POP Balance sheet Summary as of December 31, 2020 to Board

Executive Director Rowsell completed wire transfer of \$150,000 from International City Bank to Wells Fargo Advisors & \$100,000 from International City Bank to Long Beach Community Foundation 12/23/20

Executive Director Rowsell closed out all City Council Office accounts as of 12/31/20

Executive Director Rowsell conducted interviews with three potential intern candidates, Kimberly Padron has been selected to the position 1/7/21

Executive Director Rowsell submitted \$15,000 application for California Small Business Covid-19 Grant Relief Program 1/13/21

Executive Director Rowsell mailed 1099's for 2020 to Independent Contractors 1/14/21

Executive Director Rowsell conducted introduction meeting with new POP Affiliate Sunny Central Neighborhood Association 1/15/21

Executive Director Rowsell reported that representatives from Riverpark group contacted her seeking POP's support for a new recreational facility for property in 7<sup>th</sup> City Council adjacent 405 Freeway, Metro Blue Line, on Pacific Place. Discussion between Board followed with clarification regarding history of subject property, ownership, and funding

**VI. CONFIRM NEXT BOARD MEETING DATE**

The next POP Board of Directors Meeting will be held February 22, 2021 6:00PM – @  
TBD

**VII. FINAL ANNOUNCEMENTS & ADJOURNMENT**

Meeting adjourned @ 7:36 PM by President Antonette

Respectfully Submitted:  
Mark Hardison POP Secretary 2/08/20